



Town of Granville Application for Sign Permit

A separate application must be completed for EACH proposed Sign

Application Date ____/____/____	Type of Sign: <input type="checkbox"/> Awning <input type="checkbox"/> Changeable Copy <input type="checkbox"/> Construction <input type="checkbox"/> Directional <input type="checkbox"/> Directory <input type="checkbox"/> Marquee <input type="checkbox"/> Menu Board <input type="checkbox"/> Monument <input type="checkbox"/> Portable <input type="checkbox"/> Post & Panel <input type="checkbox"/> Projecting <input type="checkbox"/> Pylon/Pole <input type="checkbox"/> Roof <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Scrolling Message <input type="checkbox"/> Suspended <input type="checkbox"/> Wall <input type="checkbox"/> Window <input type="checkbox"/> Other	Is Applicant Owner? <input type="checkbox"/> Yes <input type="checkbox"/> No
Office Use Case # _____ Received _____ Complete _____	Sign to Advertise: _____	

PROPERTY INFORMATION:

Street address: _____ Map# _____ Parcel# _____ Zoning _____

PROPERTY OWNER INFORMATION:

Name: _____ Business name: _____

Address: _____ Phone: _____

Email: _____ property owner contractor

CONTRACTOR INFORMATION:

TYPE:	Contractors Business Name	City License Number
General Contractor		
Sign Contractor		
Excavation		
Concrete		
Carpentry		
Electrical		
Roofing		
Masonry		

Est. value of project \$ _____

I here by certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official or the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to this permit.

SIGNATURE OF APPLICANT

ADDRESS OF APPLICANT

PHONE

PRINT NAME: _____

In consideration of the premises and the advertising that will accrue to the undersigned owner of said property, on behalf of myself, heirs, and assigns, I do hereby agree to save the Town of Granville harmless from any and all damages which may arise from or grow out of the erection and maintenance of said sign or structure.

SIGNATURE OF PROPERTY OWNER

ADDRESS OF APPLICANT

PHONE

PRINT NAME: _____

Detailed Description of Work to be Done:

Detailed Description of Materials to be Used:

ILLUMINATION:

Internally Externally None

PLEASE DESCRIBE: _____

SIGN DEMENSIONS:

Height _____ ft Width _____ ft Area _____ sq ft

STRUCTURE DEMENSIONS:

Height _____ ft Width _____ ft

DISTANCE from BUILDING *(if applicable)*: _____ ft

HEIGHT above SIDEWALK *(if applicable)*: _____ ft

**The following information must be submitted with this application:*

- *Photographic illustration of existing conditions*
- *Rendering of the sign showing the dimensions*
- *Photographic illustration of proposed conditions*
- *Site Plan drawn to scale, if sign is not affixed to existing building*
- *A copy of the applicant's liability insurance naming the Town as coinsured*

APPROVALS:

Engineering Department Approval Notes:

Signature of person reviewing: _____ DATE

Planning Department Approval Notes:

Signature of person reviewing: _____ DATE

Code Enforcement Approval Notes:

Signature of person reviewing: _____ DATE

Fire Department Approval Notes:

Signature of person reviewing: _____

VALIDATION:

Permit Review Fee:	\$75.00
Permit Fee:	
Electrical Fee:	
Sign Fee:	\$17.00
Outdoor Advertising Registration:	\$50.00
Stop Work Order:	

Application Accepted and Processed By: _____

Total Fee

Approved By: _____ DATE

Signature of Person Picking Up Building Permit: _____ DATE

Print Name of Person Picking up Permit: _____